

# MAIDS MORETON PARISH COUNCIL

Clerk to the Council – Jacky Dale-Evans

Serendipity, Main Street, Maids Moreton, Bucks, MK18 1QS

Tel: 01280 814483 Email: [maidsmoretonclerk@gmail.com](mailto:maidsmoretonclerk@gmail.com) Website: [www.maids-moreton.co.uk](http://www.maids-moreton.co.uk)

## CLERKS REPORT

August 2022

### 1) Actions from Minutes May 22

- a) 76/22 b Tree work South Hall and Glebe Close – awaiting information from PH.
  - i) **Action: JDE to get quotations for the work detailed in the report – need clarification on what the works are and when they are required to be carried out – suggest a quick meeting.**
- b) 76/22 c Unauthorised trees planted on South Hall - Awaiting information from Cllrs CC & GM.
  - i) **Action: Cllrs CC and GM agreed to approach the residents to discuss the siting of these trees and their suitability for their current unauthorised location.**
  - ii) Investigations by JDE have found out that these trees belong to Tfb and they are responsible for their maintenance.

### 2) Signpost

- a) Quotes requested x 3 13/7/22 – 3 finger post, left finger Foscote Reservoir, middle finger, Village Hall, Village Pub, right finger Village Playing Field, Village School.
  - i) Quote 1 £800+VAT (in Sept Meeting folder)
  - ii) Quote 2 £615+VAT (in Sept Meeting folder)

### 3) Cricket Pavilion – DK's Childcare

- a) DK's Childcare have been sent a draft licence agreement for them to read and populate with the relevant information for their business. Once all are satisfied this can be signed and work on the building can begin.
- b) 96/22 20/6/2022 received completed licence agreement. Sent to GM and Barry McLoughlin at Parrott and Coales for their final agreement before signing can take place. GM agreed contract. BM not yet responded – chased 30/6/2022.
- c) 13/07/22 posted notice to quit to DK's childcare. Gave GM declaration of notice to quit to be posted on 27<sup>th</sup> July 22. Gave GM printed copy of licence for signing once signed notice to quit has been received.
- d) Documents signed and work started. New Quotes to be agreed on agenda for Sept meeting.

### 4) Curb on 2nd entrance to the park

- a) We are investigating the possibility of raising the curb in front of the wooden bollards to give a better definition between the road and the verge.
- b) Our Handyman has looked at this and advised we need to get Tfb involved to ensure the works are carried out to the correct standard.
- c) I spoke with the Marco Dias at the Community Board and after a majority of councillors approved the action, have put in a bid to the Community Board Tfb fund for these works on the 20/09/2021. The bids needed to be in for 30<sup>th</sup> September. We have not yet had any decision through. Still not heard back.
- d) Chased 1/12/2021. Chased 20/01/2022 – these applications take a few months to process. There is an annual application process and then these are all processed over a period of at least 4 months. Will await to hear from Leone Dale who is our Community Board Co-ordinator.
- e) **Community Board Coordinator has suggested we apply for bollards rather than a raised curb. Agenda item 82/22.**
- f) 82/22 Request for bollards submitted to Leone Dale 23/5/2022.
- g) Above email forwarded to Alice Williams (new BVCB Coordinator) 2/6/2022 and chased 30/6/2022
- h) 19/7/22 Kit Gordon-Stuart has been in touch to say he thinks the problem is caused by dog walkers not cars and that we should concrete the whole area to stop the mud.
- i) 25/7/22 I have replied with confirmation that the damage is caused by cars and that the temporary bollards have been hit twice and had to be repaired. I have asked to reopen the case for permanent bollards.
- j) Kit Gordon-Stuart has confirmed that bollards will be added to the schedule of works for future funding.

### 5) Monthly "To Do" Calendar

- a) Completed – ready for new clerk.

### 6) Speeding –

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- a) MVAS needs upgrading – clerk to investigate.
- b) 20mph speed limit/zone request sent to Sarah Gurney at Tfb 16/6/2022
- c) 20mph speed limit/zone information received from Sarah Gurney 21/6/2022. We need evidenced support from parish councillors, ward councillors and a 3<sup>rd</sup> party funder before we can apply. Email sent to councillors, ward councillors and Alice Williams at BVCB asking for their support. All parish councillors have responded with their support. No response received yet from ward councillors or BVCB. Chased 24/6/2022.
- d) PH, GM and WW met to discuss proposal. PH and GM to take this forward.

### 7) Queens Platinum Jubilee –

- a) Was a great success with around 400 local residents attending. A picture has been sent to the national organisers and to BALC for their records.
- b) We have been sent a certificate which I have downloaded and forwarded to all councillors.
- c) CC investigating putting a copy of the certificate up at the village hall.

### 8) AGAR 94/22

- a) Internal Audit completed on May 12<sup>th</sup>. No issues raised.
- b) AGAR sent to PKF Littlejohn 9<sup>th</sup> June 2022.
- c) Dates for exercise of public rights 13<sup>th</sup> June to 22<sup>nd</sup> July 2022. – no requests received.
- d) Query received regarding clerks remuneration. Found to be fully compliant. Conclusion of Audit Received and needs to be published on website with AB details. Completed section 3, External Audit Report published on website 30/8/2022.

### 9) Playground Grant Application

- a) Grant to BC Buckingham and Villages Community Board started for £11,543.82 which is 10.75% of the total grant application. New protocols mean we now require a financial contribution to the project as the grant application is over £1,000 and a project plan as our grant application is over £10,000.
- b) 76/22 a. Community Board Bid started 5/5/2022. Email sent to Leone Dale asking for clarification on bank details required. Chased 9/5, 12/5, 23/5. Email sent to Howard Mordue asking for his help 23/5/2022.
- c) Application sent to BVCB on 1<sup>st</sup> June 2022 with FCC Bank details but no signatories.
- d) MMPC Bank Details and signatory information sent to BVCB 20/6/2022 as FCC have confirmed that the 3<sup>rd</sup> party grant can be paid by MMPC on behalf of BC.
- e) To be discussed at a meeting on Thursday 28<sup>th</sup> July.
- f) Grant Awarded by BVCB.
- g) FCC Grant Application submitted for the round ending 7<sup>th</sup> September 2022. This will be assessed and checked against the criteria. If any additional information is required they will ask for this prior to the grant being decided.

### 10) Playground

- a) Wet pour safety surface has degraded and is now unsafe.
- b) Closed 1<sup>st</sup> August pending quotes to repair the wet pour safety surface.
- c) Quotes to be discussed at September meeting.
- d) Insurers made aware of condition of safety surface and that the playground is currently closed.

### 11) 78/22 c RFO Review/Accounts Package.

- a) Scribe Demo on May 5<sup>th</sup>. AM sent some very good questions for me to ask and with this information I came to conclusion that this was not suitable for MMPC.
- b) Rialtas Demo on June 9<sup>th</sup>. I again used AM's questions and feel this is a much better fit for MMPC. I would however suggest that the new Clerk/RFO is allowed to settle in before this purchase is taken any further.

### 12) 67/22 Verge steps to Mill Lane Footpath - JDE raised a query with BC rights of Way Team 20/6/2022. Their ref 220668163 – 19/7/2022 this is now on their list of works, but with no date of work being carried out.

### 13) 79/22 a Planning Investigation requested on 20/02612/APP Foscote Hill Farm. Chased 25/7/2022. No update available.

### 14) Gigaclear

- a) 90/22 a. Request agreed to install fibre broadband down road known as 2<sup>nd</sup> entrance to the park. Letter signed and returned by JDE on behalf of MMPC 21/6/2022.
- b) 23/6/2022 Resident phoned to say that Gigaclear were setting up to dig a trench down Manor Park in amongst significant trees that had TPO's on them. Reported to Neil Passmore, BC Tree Officer who

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explained that they were permitted under the Town and Country Planning Act 2012 reg 14 to dig with care around trees that had TPO's on them. Information passed to resident who has agreed to keep a look out to ensure Gigaclear abide by this law.

### 15) Banking Signatories

- a) MB – authority changed to view only.
- b) FP – authorised to full signing powers – application with GM and PH.
- c) FH – authorised but then resigned so no application sent.

### 16) 98/22 Allotments

- a) Allotment judging to be carried out by CC and MB.

### 17) 101/22 A resident requested information on the legal arrangements for the access to the allotments site.

- a) 14/6/2022 JDE has looked at the deeds and documents we hold and there is a covenant on the deeds that states we have access. Documents sent to Barry McLoughlin for clarification on our legal position as the document does limit access to the maintenance of the water and electric to 80 years. I do not think this applies to the right of access but I have asked Barry for clarification. Awaiting information from BM.

### 18) Signs have been received for no littering. CC and PH have installed these on Mill Lane.

### 19) Signs for no mowing are up around the village. These will need to be removed and stored in the container for next year before the final mow of the season.

### 20) Wildlife corridor – email received from Julian Cook (Buckingham Rugby Club) on 13/7/22 requesting site visit with GM to discuss the verge outside the rugby club and invasive weeds.

### 21) 63/22 Request to crown reduce tree on Glebe Close (see also 76/22) – Quote requested from Big Trees and Tree Solutions 23/06/22. Both quotes received, further clarification needed on Big Trees quote. Awaiting information. Quote accepted from Big Trees 26/7/2022. Scheduled for Dec 22. Carried out early and all finished.

### 22) Ash Tree next to cricket pavilion – has been ringbarked. Quote requested for removal or pollarding from Big Trees and Tree Solutions 23/06/22. Both quotes received, further clarification needed on Big Trees quote. Awaiting information. Quote accepted from BigTrees 26/7/2022. Scheduled for Dec 22. Carried out early and all finished.

### 23) Basketball net – a resident has emailed in suggesting that the basketball net has been vandalised. Andy Gibbs has taken a look and has suggested that this is not vandalism, but general aging. He has suggested we remove the backboard and put this on a list of future projects for funding to replace. I have approved the removal of the backboard but have been told due to the nature of the fixings this cannot be removed at this time so is still in situ.

### 24) Community Board Grant for Event Equipment – received full grant of £1053.23 on 1<sup>st</sup> July 2022.

### 25) Fireworks – 13/7/22 have instigated the order with Fireworks International – cannot pay online as over debit card limit. Invoice received and authorised for payment. Delivery to Gary Robinson.

### 26) 25/7/2022 notified of an accident at the park resulting in a broken leg. Councillors asked what they wish to do regarding the safety matting coming away from the grass and leaving a trip hazard.

- a) AG has recommended a repair of expanding foam.
- b) Councillors have suggested sand and cement mix.
- c) AG has also suggested that rather than spend money we close the park and wait for funds to come through to build the proposed park.
- d) JDE suggested to GM to contact insurers, but GM said to hold off until PH can go and inspect with GM w/c 1/8/22.
- e) Park subsequently closed due to second injury, see No. 10 above.

### 27) Neighbourhood Plan

- a) Consultation Draft published on 13<sup>th</sup> July. Published in hard copy at Buckingham Library. Digital copy on Maids Moreton Website. Advertised on Facebook local residents page and council page, and via mailing list on MailChimp.
- b) Consultation will end on 24<sup>th</sup> August 2022.
- c) Consultation extended to 2<sup>nd</sup> September at the request of BC.

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### 28) Rugby Club use of Scout Hut

- a) 26/7/2022 email received from Rugby Club with proposal to offer upgraded facilities in return for use of scout hut. Forwarded email to councillors on 28/7/2022 asking for views.
- b) GM is leading on this and will keep the council informed on progress.

### 29) New Clerk

- i) FH has resigned from the post of Clerk.
- ii) The new clerk, AB, will be starting on 5<sup>th</sup> September 2022, pending good references.
- iii) JDE is meeting AB on the 8<sup>th</sup> August for a handover meeting.
- iv) JDE will clerk until August 31<sup>st</sup>, which will be her last day.
- v) JDE will prep the meeting for September 7<sup>th</sup> and AB will attend the meeting as clerk.

### 30) Dates for the Diary

- a) 7<sup>th</sup> September 2022 – Parish Council Meeting
  - i) Ringfence monies received from assets at the playing field to fund activities and asset maintenance at the playing field. Councillor GM. New proposal.
  - ii) 20mph speed limit update. Councillors GM and PH see minute 118/22 a.
- b) 5<sup>th</sup> October 2022 – Parish Council Meeting
  - i) VAT report for playing field assets (John Brown) see minute 110/22 c. To be discussed under budget 23/24.
  - ii) Budget Setting to be discussed.
- c) 2<sup>nd</sup> November 2022 – Parish Council Meeting
  - i) Budget setting to be agreed.
- d) 7<sup>th</sup> December 2022 – Parish Council Meeting
  - i) Precept to be agreed based on budget agreed at Nov meeting.
- e) January 2023 – No Meeting
- f) 1<sup>st</sup> February 2023 – Parish Council Meeting
- g) 1<sup>st</sup> March 2023 – Parish Council Meeting
- h) 5<sup>th</sup> April 2023 – Parish Council Meeting
- i) 4<sup>th</sup> May 2023 – Annual Parish Council Meeting
- j) Annual Meeting of the Parish TBC

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### 31) Planning

#### a) Existing Planning Awaiting Decision

Application Number	Details	Progress
22/01246/ALB	<b>Whitneys Box Cottage Church Street Maids Moreton Buckinghamshire MK18 1QE</b> Listed building application for replacement of 5 windows <b>No comment, Heritage Officer's decision.</b> (new application received.)	Awaiting Decision
22/00236/APP	<b>Meadow Bank Duck Lake Maids Moreton Buckinghamshire MK18 1RF</b> <ul style="list-style-type: none"> <li>Erection of temporary siting of mobile home</li> </ul> <b>Comment sent – support with conditions.</b>	Awaiting Decision
21/02661/ADP	<b>Land At Scotts Farm, Scotts Farm Close, Maids Moreton, Buckinghamshire</b> <ul style="list-style-type: none"> <li>Approval of Reserved Matters pursuant to outline permission 18/01385/AOP for access, appearance, landscaping, layout and scale of a residential development of 12no dwellings.</li> </ul> <b>Commented – Objection</b>	Awaiting Decision
21/03175/APP	<b>Brookfield Cottage Wellmore Maids Moreton Buckinghamshire MK18 1QQ</b> <ul style="list-style-type: none"> <li>Change of use of part of paddock to garden – Demolition of storey rear addition and detached garage. Erection of two storey rear and single storey side/front/rear extension and side car port</li> </ul> <b>Commented – Objection with suggestion for how to change the current design to make it acceptable.</b>	Awaiting Decision
20/00510/APP	<b>Land West Of Moreton Road And Castlemilk Buckingham Buckinghamshire</b> Erection of 130 dwellings, associated access and parking, landscaping and amenity space and the change of land from agriculture to use as sports pitches/recreational open space and informal open space. <i>See also Existing Planning – Long Term.</i>	Awaiting Decision

#### b) Existing Planning – Decided

Application Number	Details	Progress
18/A2821/DIS	<b>3 The Pightle Maids Moreton Buckinghamshire MK18</b> <ul style="list-style-type: none"> <li>Submission of details pursuant to Condition 3 (materials) 5 (slab levels) 6 (vehicular visibility splay) 9 (hard and soft landscaping) 11 (details of boundary wall) 14 (details of means of disposal of foul and surface water drainage) relating to Planning Permission 18/02821/APP</li> </ul> <b>Commented – Objection</b>	Partly satisfied. Partly discharged.
22/01190/ALB	<b>Woodbine Cottage Main Street Maids Moreton Buckinghamshire MK18 1QW</b> <ul style="list-style-type: none"> <li>Listed building application for alterations and repairs to garden wall, porch and cellar</li> </ul> <b>Comment Sent: Support with positive Heritage Officers report</b>	Permission Granted.

#### c) Existing Planning – Long term

Application Number	Details	Progress
18/01385/AOP	<b>Land at Scotts Farm Close.</b> <ul style="list-style-type: none"> <li>Approved 04/09/2020</li> <li>Reserved Matters – discussed 1/9/2021 – comments posted on website.</li> </ul>	SSTC

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Application Number	Details	Progress
	<ul style="list-style-type: none"> <li>• Meeting with developer representative and councillors held on 2/11/2021.</li> <li>• <b>06/04/2022 21/02661/ADP on agenda</b></li> </ul>	
<b>16/00151/AOP</b>	<p><b>Walnut Drive</b></p> <ul style="list-style-type: none"> <li>• Outline planning approved at committee, although no further information has been posted on the planning portal.</li> <li>• Comments on draft S106 sent via email on 17/12/2020.</li> <li>• 1/2/2021 Comment on planning process by QC – report with BC.</li> <li>• 24/6/2021 Comment on revised draft S106 sent to Sue Pilcher at BC.</li> <li>• 5/8/2021 Awaiting decision on Planning Inspectors Review of VALP.</li> <li>• 15/9/2021 VALP adopted by Buckinghamshire Council. Warren Whyte, supported by his colleagues from Buckingham East, requested this planning application be called in for a third determination by the Strategic Sites Committee.</li> <li>• 20/01/2022 copy of letter from MMFAG to BC sent to Ms R Shimmin, CEO of Buckinghamshire Council.</li> <li>• Response from letter sent on 20/1/22 received from both Ms R Shimmin and Ms S Ashmead, the monitoring officer for BC. It was pointed out that Ms R Shimmin should not be contacted regarding this application. Letter of apology sent 18/2/2022.</li> <li>• <b>24/03/2022 Outline Planning Permission Approved.</b></li> </ul>	Approved by Committee.
<b>20/00510/APP</b>	<p><b>Land to the west of Moreton Road and Castlemilk</b></p> <ul style="list-style-type: none"> <li>• Erection of 130 dwellings, associated access and parking, landscaping and amenity space and the change of land from agriculture to use as sports pitches/recreational open space and informal open space.</li> <li>• Armstrong [for Bellway Homes Ltd. And Avenue Farms Ltd.]</li> </ul> <p>Commented 9/3/2021 Objection            Commented 1/4/2021 Objection            Meeting 1/9/2022</p>	Awaiting Decision